

**TREASURER'S
OFFICE**

County of Dauphin



**HOTEL ROOM RENTAL TAX
REMITTANCE REPORT**

DAUPHIN COUNTY

Remit to:
101 Market Street, Room 105
Harrisburg, PA 17101
(717) 780-6550

Account No. **Email address**

TO INSURE PROPER CREDIT TO YOUR ACCOUNT, PLEASE LIST YOUR PROPER ACCOUNT # ABOVE

Period beginning on **and ending on**

Facility Name

Facility Address

Mailing Address (if different than above)

- 1. Total gross receipts for the period
- 2. Less: Receipts exempted from tax enter as a negative number
- 3. Taxable receipts
- 4. Total Tax Due

Number Single Rooms:	X	(Rate) =
	X	(Rate) =
Number Double Rooms:	X	(Rate) =
	X	(Rate) =

Please make your check payable to "Dauphin County Treasurer."

TAXPAYER INFORMATION

Lodging Room Rental Tax is imposed at the rate of 5% of the taxable receipts received by each operator of a facility within Dauphin County. The tax is to be collected by the operator of each facility from each patron who rents a room. Each operator is required by law to file a tax return and remit tax due on or before the last day of the month subsequent to the month in which the tax is levied. If there is no tax due for a given period, file return indicating ".00" on the Total Tax Due line. Failure to remit timely payment may result in civil and/or criminal charges, including fines, penalties, and attorney's costs, as allowed by law.

I hereby certify that this return has been examined by me and that the information contained herein is true, correct, and complete to the best of my knowledge and belief.

Signature Title Date

TREASURER'S OFFICE USE ONLY		
DATE PAID _____	CHECK NUMBER _____	RECEIPT NUMBER _____