

Petition Filing Checklist
2025 Municipal Primary Election

- You must file with your nomination petition, a completed and notarized **Candidate's Affidavit** (or unsworn declaration included).
- You must file nomination petition pages with at least the **minimum of the number of signatures required** for the office sought.
- You must file a **copy** of your **Statement of Financial Interests**, if applicable, with your nomination petition packet. (A Statement of Financial Interests form is not required for Judge of Election or Inspector of Election candidates).
- You must file your **original Statement of Financial Interests** with the governing body you are a candidate of (Clerk/Secretary in the Municipality; School District etc.).
- For offices that require a filing fee, fees may be paid in **cash, or certified check or money order** (made payable to Dauphin County). Filing fees may NOT be paid with uncertified personal checks or checks drawn on campaign committee accounts.
- A **Waiver of Expense Account Reporting Affidavit** for candidates that do not intend to form a political committee or to receive contributions and/or make expenditures in excess of Two Hundred Fifty Dollars (\$250.00) during any reporting period. If candidates later form a committee or receive contributions or make expenditures in excess of \$250 will then be required to file reports as required by law. Judge of Election and Inspector of Election candidates are exempt from Campaign Finance Reporting requirements.
- All first-time candidates seeking the office of **tax collector MUST** also file a criminal background check (per Act 48 of 2015).

Minimum Number of Signatures and Filing Fees:

<u>OFFICES</u>	<u>MINIMUM SIGNATURES</u>	<u>FILING FEE</u>
County-Wide Offices	250	\$100
City-Wide Offices	100	\$25
Borough Offices	10	NONE
Township Offices	10	NONE
School Directors (including City)	10/Party	NONE
Judge of Elections	10	NONE
Inspector of Elections	5	NONE